



Apply for Basic Training through HKCFP eTraining Platform Flowchart

From Aug 2025 onwards

Update on 23/12/2025

for Newly joined Basic Trainees





Hong Kong Academy of Medicine Trainee Card registration and eHKAM ID creation for LMS use

Dear Dr. XXXXXXXX

This message reached you because your College has submitted an eHKAM ID creation request for your access to the Academy's Learning Management System (LMS).

The eHKAM ID, as the e-identity under the Academy's systems, is associated with the registration of Trainee Card holder. You are required to complete the application form for registering Trainee Card and customising your eHKAM ID via the link below.

<https://online.hkam.org.hk/ehkam/registrationtrainee/XXXXXXXXXXXXXXXXXXXXXXXXXXXXXX>

(This link should not be shared with others; it is unique to you.)

Please complete the form within 7 days upon receiving this message. Feel free to contact the eHKAM Helpdesk should you have any questions.

Thank you.

eHKAM Helpdesk



HONG KONG ACADEMY OF MEDICINE
香港醫學專科學院

Once your HKCFP membership profile created, you will receive invitation email from HKAM, please click the link to create your eHKAM ID, and the link is only valid 7 days upon receiving the message. Please check your spam mailbox in case.

If you're lateral transfer, and eHKAM ID created before, please inform us.



▶ About HKCFP

▶ News Update

▶ Conference

▶ Quality Assurance & Accreditation

▶ Vocational Training & Examinations

▶ Research & Publications

▶ Public Education / 公共教育

▶ Downloads

▶ Login

> Login

▶ Education

▶ Contact us

Member / Non-Member Area > Login

Login

Once your eHKAM ID ready, please go to
HKCFP member login page:
<https://www.hkcfp.org.hk/login.aspx>

Access to the College website, including the newly launched eLearning platform, will gradually transition to the new format using either the eHKAM ID (for trainees, FHKAM, CSR) or your primary contact email (for other members).



With eHKAM ID / Email Address



OR

The current login system will be decommissioned in September 2025. Members are advised to switch to the new login gateway as soon as possible.

Member / Non-Member ID:

Password:

  Login Reset Password

DO NOT
"Sign in with Member ID"

Note:

Member

Member ID format: 01-0001

Default password is same as the HKID/passport number. e.g. Z123456(0)

Non-Member

You are strongly recommended to change your password after first login

Login with the provided information.



You will be directed
to this login page,
please select "**Sign in
with eHKAM ID**"

DO NOT
“Sign in with email address”

For College members or course participants using personal
email accounts (Gmail, Outlook, Yahoo, etc.)

What is eHKAM ID?

Having trouble signing in?



For FM supervisor,
Email should be
XXXX@fellow.hkam.hk

For trainee,
Email should be
XXXX@trainee.hkam.hk

Sign in with Google

 Sign in

to continue to [eHKAM](#)

Before using this app, you can review eHKAM's [privacy policy](#) and [Terms of Service](#).

[Create account](#) **Next**

Click “Next”



► About HKCFP

► News Update

► Conference

► Quality Assurance & Accreditation

► Vocational Training & Examinations

► Research & Publications

► Public Education / 公共教育

► Downloads

► Login

> *** HKCFP eLearning ***

> Personal Profile

> Debit notes and Receipts

> Registration Record(s)

> Change Password

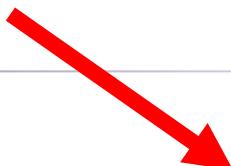
Member / Non-Member Area > Personal Profile

Members Profile

[Apply for Basic Training](#)

Member information

Member ID:	[REDACTED]
*Member Card Name:	[REDACTED] st
Member Status:	[REDACTED]
Email Address:	[REDACTED]
Discount on Annual Subscription Fee:	[REDACTED]
Annual Subscription Fee Autopay:	N/A
*Valid Professional Registration:	[REDACTED]
Job Nature:	[REDACTED]
Mailing Address:	<input checked="" type="radio"/> Home <input type="radio"/> Office
Mobile:	2871 8899
Home Address:	803-804, HKAM Jockey Building 99 Wong Chuk Hang Road Aberdeen Hong Kong
Home Phone No:	





Basic Training Application

Basic Application Form

Member ID

Surname

Given Name

MCHK No.

MCHK Registration Date *

dd/mm/yyyy

Date of Birth

Mobile

Gender

Male Female

Email 1

Mobile

Corresponding Address

Present Employer (Nature) *

Present Training Center *

Present Position, Unit & Nature *

Proposed Date of Commencement *

01/07/2025

Some basic information
would be called from your
member profile

Resident Trainee

Academic Qualifications



Your medical degree e.g.
MBBS, MbChb

Add

Medical School

Medical Degree

Awarding Date

No Data

Internship Experience

Add

Period

Name of Working Organization

Specialty

No Data

Endorsement

Endorsement *

COS/Training Coordinator

Supervisor

Nature *

COS/Training Coordinator *

Payment

Application Fee

3,000.00

Payment Method *

Online Payment Cheque Bank Transfer

Declaration

- I declare that the information I have provided on this application form and its attachments is correct
- I understand that it is my responsibility to follow the training regulation and requirement as stated in the training logbook.
- I understand all fees paid are neither refundable nor transferable.

Refer to next slide



Academic Qualifications

Add

Medical School	Medical Degree	Awarding Date
		No Data

Internship Experience

Add

Period	Name of Working Organization	Specialty
		No Data

Endorsement

Endorsement *

COS/Training Coordinator

Supervisor

Nature *

COS/Training Coordinator *



Payment

Application Fee

3,000.00

Payment Method *

Online Payment

Cheque

Bank Transfer

If HA, please select Public Sector> HA > **Community** > Cluster

Please **DO NOT** select:
Public Sector> HA > **Hospital** > Cluster

Declaration

I declare that the information I have provided on this application form and its attachments is correct

I understand that it is my responsibility to follow the training regulation and requirement as stated in the training logbook.

I understand all fees paid are neither refundable nor transferable.

Endorsement

Endorsement *

COS/Training Coordinator

Supervisor

Nature *

COS/ Training Coordinator

Public Sector-HA-Community-HKEC > Dr. Marcus Wong / Dr. Leung Ka Fai

Public Sector-HA-Community-HKWC > Dr. Alfred Kwong/ Dr. Wan Wing Fai

Public Sector-HA-Community-KCC > Dr. Ko Siu Hin/ Dr. Ho Ka Ming

Public Sector-HA-Community-KWC > Dr. Chan Chi Wai/ Dr. Fok Peter Anthony

Public Sector-HA-Community-KWE > Dr. Chan Pang Fai/ Dr. Fung Hoi Tik

Public Sector-HA-Community-NTEC> Dr. Maria Leung/ Dr. Peter Ng

Public Sector-HA-Community-NTWC > Dr. Ng Yeung Shing/ Dr. Chan Yin Hang

Public Sector-HA-Community-TBC



List of COS/ Training Coordinator for Basic Training Application endorsement

HKCFP Member ID	Surname	Given Name	Training Center Nature	Status
	CHAN	Chi Wai, Edmond	Public Sector-HA-Community-KWC	Active
	CHAN	Pang Fai	Public Sector-HA-Community-KEC	Active
	CHAN	Yin Hang	Public Sector-HA-Community-NTWC	Active
	FOK	Peter Anthony	Public Sector-HA-Community-KWC	Active
	FUNG	Hoi Tik	Public Sector-HA-Community-KEC	Active
	HO	Ka Ming	Public Sector-HA-Community-KCC	Active
	KO	Siu Hin	Public Sector-HA-Community-KCC	Active
	KWONG	Siu Kei Alfred	Public Sector-HA-Community-HKWC	Active
	LEUNG	Ka Fai	Public Sector-HA-Community-HKEC	Active
	LEUNG	Kwan Wa, Maria	Public Sector-HA-Community-NTEC	Active
	NG	Tze King, Peter	Public Sector-HA-Community-NTEC	Active
	NG	Yeung Shing	Public Sector-HA-Community-NTWC	Active
	WAN	Wing Fai	Public Sector-HA-Community-HKWC	Active
	WONG	Mong Sze, Marcus	Public Sector-HA-Community-HKEC	Active

Academic Qualifications

Add

Medical School	Medical Degree	Awarding Date
No Data		

Internship Experience

Add

Period	Name of Working Organization	Specialty
No Data		

Endorsement

Endorsement *

 COS/Training Coordinator Supervisor

Nature *

COS/Training Coordinator *

Payment

Application Fee

Payment Method *

 Online Payment Cheque Bank Transfer

Declaration

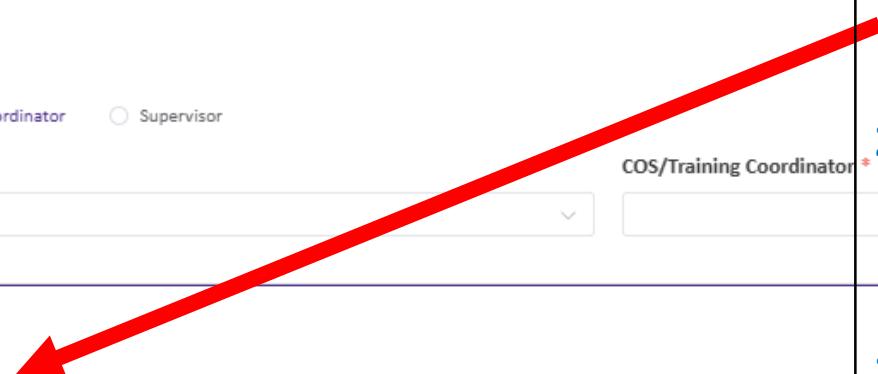
- I declare that the information I have provided on this application form and its attachments is correct
- I understand that it is my responsibility to follow the training regulation and requirement as stated in the training logbook.
- I understand all fees paid are neither refundable nor transferable.

1. **Online payment (0.06% will be charged), \$3000+ \$180 = \$3180, if you select this option, the platform will direct you the page for payment by paypal**

2. **If Cheque, please make payable cheque HKD 3000 to “HKCFP Education Limited” and mail to HKCFP Wong Chuk Hang office, address refer to last slide**

3. **If Bank Transfer (i.e. FPS):**

- Payee - hkcfp@hkcfp.org.hk (HKCFP Education Ltd)
- Contact by Email - hkcfp@hkcfp.org.hk
- Amount: HKD 3000
- Remarks - Message to payee : please state your HKCFP debit note number and/or HKCFP member's name
- Please forward the FPS pay-in reference number/slip to BVTS@hkcfp.org.hk afterwards



Sharing personal profile with membership

- Basic Information
- MCHK license of registration
- MCHK annual practicing cert. (current)
- Basic Qualification
- **Temporary measure:**

CPR e-cert. submit to BVTS

Awaiting for membership system upgrade for upload those external qualifications at anytime



After submit your e-application, you will receive email notification generated by the system as below:

[Reply](#) [Reply All](#) [Forward](#)

Wed 12/11/2025 10:58 pm



HKCFP BVTS

Notification of Basic Training Application Submission

To [REDACTED]

Dear [REDACTED]

This serves to acknowledge receipt of your submission of basic training application to The Hong Kong College of Family Physicians.

We will verify the information and notify you the application result by email as soon as possible.

Yours sincerely,
Board of Vocational Training and Standards
The Hong Kong College of Family Physicians

Note: It is a system generated email. Please do not reply.



After endorsed by your COS/Training Co/ supervisor, you will receive email notification generated by the system (as below)

[Reply](#) [Reply All](#) [Forward](#)
Sat 15/11/2025 10:41 pm

HB HKCFP BVTS
Notification of Basic Training Application Endorsement

To [REDACTED] [^](#)

Dear [REDACTED]

Please note that the basic training application has been endorsed by the COS/Training Coordinator / Supervisor. It will pass to the College Administrator for final approval.

We will verify the information and notify you the application result by email once available.

Yours sincerely,
Board of Vocational Training and Standards
The Hong Kong College of Family Physicians

Note: It is a system generated email. Please do not reply.



After approved by the College, you will receive email notification generated by the system as below:

Reply Reply All Forward

Mon 24/11/2025 12:22 pm

HB

HKCFP BVTS

Notification of Basic Training Application Result

To [REDACTED]

Dear [REDACTED]

Please note that your basic training application is approved.

Your basic training start date is: 01/07/2025.

Yours sincerely,
Board of Vocational Training and Standards
The Hong Kong College of Family Physicians

Note: It is a system generated email. Please do not reply.



Warning!

- After submit, no further edit on your answer. Please carefully check the information before submit.

Thank you!

Should you have any inquiries, please contact Hannah or Kathy:

Address: 803, HKAM Jockey Club Building, 99 Wong Chuk Hang Road, Aberdeen, Hong Kong

Email: BVTS@hkcfp.org.hk

Tel: 2871 8899